



भारत सरकार / Government Of India
रेल मंत्रालय / Ministry of Railways
दक्षिण रेलवे / Southern Railway



रेलवे फोन /Railway Phone: 72500
ईमेल / Email: denhm@mdu.railnet.gov.in

संभागीय कार्यालय / Divisional Office,
यांत्रिक शाखा / Mechanical Branch,
मदुरै/ Madurai - 625016.

सं / No: U/M.313/SP-25

दिनांक / Dated:15/08/25

All Concerned BOs
MDU Div

विषय / Sub : Swachhata Abhiyan Phase-2 (16/08/25 to 31/10/25) activities -reg

संदर्भ / Ref : 1. Director/EnHM, Railway Board Letter No.2025/EnHM/08/02/IDC dated 25.07.2025
2. CME/Plg & EnHM/SR's Lr.No: .M/CW/313/EnHM/Misc Dated:29.07.2025

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Railway Board, vide letter cited at reference (1), has instructed to conduct "Swachhata Abhiyan" (Cleanliness Drive) in two phases: from August 1st to August 15th and from August 16th to October 31st, 2025.

Swachhata Abhiyan Phase 1 has been successfully completed on 15/08/25. Pursuant to the directives issued in this regard, Swachhata Abhiyan Phase 2 is scheduled to commence with effect from 16/08/2025.

The mandate of this campaign is to significantly enhance the standards of cleanliness and hygiene across all railway premises, thereby improving the overall passenger experience and working environment.

The detailed, day-wise schedule of activities has been appended as an **Annexure** to this letter. All concerned Branch Officers are hereby kindly requested to circulate these instructions and the activity plan to all field-level staff under their jurisdiction. It is also requested to take all necessary measures to ensure full compliance with the directives and to achieve the highest possible standards of cleanliness pls

This has the approval of **ADRM/MDU**.

GUNDEWAR BADAL
KISHORRAO

Digitally signed by GUNDEWAR
BADAL KISHORRAO

गुंडेवार बादल किशोरराव / **Gundewar Badal Kishor Rao**
मंडल यांत्रिक इंजीनियर / पर्या.हा.प्र & फ्रेट / मदुरै **DME/EnHM & Frt./MDU**

Copy to :

PS to DRM/MDU : for kind information of DRM/MDU pls

ADRM/MDU : for kind information pls

Annexure :

Swachhata Abhiyan (Cleanliness drive) from 16.08.2025 to 31.10.2025 (Second Phase)		
Date	Activities	Officer in-charge
16.08.2025	Intensive cleaning of toilets, vestibule area, inside and outside cleaning of trains	CDO/MDU,TEN & RMM
17.08.2025		
18.08.2025	Inspection of distribution/ cleanliness/shortage of linen in trains	CDO/MDU, TEN, RMM
19.08.2025		
20.08.2025	Special drive for Pest and rodent control in trains jointly with IRCTC.	DCM/MDU CDO/MDU, TEN, RMM
21.08.2025		
22.08.2025	Do/Don't posters for passengers regarding cleanliness, anti-littering to be ensured in coaches wherever not available.	CDO/MDU, TEN, RMM
23.08.2025		
24.08.2025	First chamber cleaning of bio-toilets.	CDO/MDU, TEN, RMM
25.08.2025		
26.08.2025	Intensive inspection/Cleaning of trains at washing lines by team of Supervisors/Officers in primary base rake and stabled rakes.	CDO/MDU,TEN, RMM
27.08.2025		
28.08.2025	Cooperation of passenger's be sought in keeping the coach clean through PA systems on the Railway station and announcements in trains.	Sr.DCM/MDU
29.08.2025		
30.08.2025	02 Days special drive on OBHS Counselling for better passenger interaction	CDO/MDU, TEN, RMM
31.08.2025		
01.09.2025	To organize intensive cleanliness drive at Stations.	Sr. DOM/MDU : For Non-EnHM stations DME/EnHM : For EnHM Stations
02.09.2025	Cleaning of surrounding area around stations.	Sr. DOM/MDU : For Non-EnHM stations DME/EnHM : For EnHM Stations

03.09.2025	Availability and working of cleaning machine, tools & Plant, protective gears for cleaning staff must be ensured.	Sr. DOM/MDU : For Non-EnHM stations DME/EnHM : For EnHM Stations
04.09.2025	Adequate provision of dustbins at station is to be ensured.	Sr. DCM/MDU : For Non-EnHM Stations DME/EnHM : For EnHM stations
05.09.2025	Ensuring that separate dustbins have been provided at stations for segregated collection of waste.	Sr. DCM/MDU : For Non-EnHM Stations DME/EnHM : For EnHM stations
06.09.2025	Inspection of upkeep and stacking of hydrant pipe in proper manner	CDO/MDU,TEN, RMM
07.09.2025	Use of plastics to be discouraged. Station should be made plastic free	Sr. DCM/MDU DME/EnHM
08.09.2025	Plastic bottle crushers should be properly working and passengers be encouraged to use these machines so that plastic thrown does not choke drains or water outlets	Sr. DCM/MDU DME/EnHM
09.09.2025	All efforts should be made to ensure that all railway platforms be litter-free.	Sr. DCM/MDU, DSC/MDU DME/EnHM
10.09.2025	Segregation of waste should be encouraged by setting up of separate dustbins.	Sr. DCM/MDU : For Non-EnHM Stations DME/EnHM : For EnHM stations
11.09.2025	To organize and conduct intensive cleaning to clean and improve cleanliness in Railway colonies, offices, Retiring Rooms/ waiting halls, Rest houses and dormitories, etc.	All concerned BOs
12.09.2025	Plantation of tree and landscaping in the premises to be undertaken for beautification.	Sr. DEN/Co-ord./MDU All Sectional ADENs DME/EnHM
13.09.2025	Provision of Dry and Wet Dustbin should be made available.	Sr. DCM/MDU : For Non-EnHM Stations DME/EnHM : For EnHM stations
14.09.2025	Intensive drive should be undertaken to clean up garbage in Railway Colonies and other Railway establishments. Provision of dustbins be made.	Sr. DEN/CO-ord./MDU DME/EnHM
15.09.2025	Participation under CSR be called for installing Bio Compost facilities Railway Colonies, Stations, Hospitals, Workshops etc.	Sr. DCM/MDU

16.09.2025	Focus on cleanliness of railway track located in station adjacent areas.	Sr. DEN/Co-ord./MDU Concerned sectional ADENs
17.09.2025	Intensive cleaning of garbage from the sides of Railway tracks in collaboration with Urban Local Bodies.	Sr. DEN/Co-ord./MDU Concerned sectional ADENs PRO/MDU
18.09.2025	Intensive monitoring of nominated garbage points and its updation at CMM portal.	CDO/MDU,TEN, RMM
19.09.2025	Special passenger awareness drive to dispose of garbage in dustbins provided in trains and not to throw garbage along the tracks.	CDO/MDU,TEN,RMM
20.09.2025	Besides removal of garbage, unwanted bushes/grass may also be cleared.	Sr. DEN/Co-ord./MDU
21.09.2025	Intensive cleaning of canteens, food stalls/plazas in and around station premises should be undertaken. Utensil cleaning, garbage disposal also to be checked during cleaning for sustainable improvement in cleaning activity.	Sr. DCM/MDU
22.09.2025	Food vendors, cooks and bearer of canteen to be covered under cleanliness, and hygiene rules.	CMS/MDU, Sr. DCM/MDU
23.09.2025	02 days special drive for intensive cleaning of Pantry cars.	Sr. DCM/MDU CDO/MDU,TEN,RMM
24.09.2025		
25.09.2025	To inspect Base kitchen and its Store area for cleanliness and hygiene.	CMS/MDU, Sr. DCM/MDU, AHO/MDU
26.09.2025	Provision of compactors i.e. smart bins in Pantry Cars to be encouraged.	Sr. DCM/MDU
27.09.2025	All water treatment plant, water installations including filter plants, for pre and post filtration quality of water.	CMS/MDU Sr. DEN/Co-or/MDU, Sr. DEE/G/MDU, AHO/MDU.
28.09.2025	To check for cleanliness and hygiene maintained at Filtration Plants. To conduct Drive for making Drinking water Tap area clean at Stations.	CMS/MDU Sr. DEN/Co-or/MDU, Sr. DEE/G/MDU, AHO/MDU.

29.09.2025	To educate staff to ensure proper stacking of hydrant pipes at coach water filling points (at Stations & Coaching depots) to ensure hygiene.	DME/EnHM CDO/MDU, TEN, RMM
30.09.2025	To conduct intensive inspection of all water installation in offices, Railway Colonies/Hospitals/Health Units/Schools.	CMS/MDU, Sr. DEN/Co-or/MDU DPO/MDU, AHO/MDU

Swachhata Pakhwada – drive from 01st October 2025 to 15th October’2025			
Date	Theme	Activities	Officer in-charge
01.10.2025	Mass Swachhata pledge and Swachh Awareness	Swachhata pledge should be administered to Railway Staff and their families as well as safai karamcharis.	All BOs DPO/MDU DME/EnHM
		Swachh Rath/Prabhat Pheris should be taken out in the morning with the slogan “Swachh Rail Swachh Bharat” with a view to raise awareness to all railway employees and their families to ensure cleanliness in the vicinity of their habitat	DPO/MDU DME/EnHM
		Nukkad Nataks be organized with the help of NGOs, Religious bodies and School children at railway stations for awareness of passengers.	DPO/MDU
		Workshop and training programs should be conducted by EnHM officers and staff for staff having public interface and passenger service. They should also be given brief on objectives and content of “Swachhata Pakhwada”	DME/EnHM
		People should be encouraged to desist from open defecation in areas approaching stations, on track, in yard or depot premises through IEC.	Sr. DCM/MDU DME/EnHM

		Creation of selfie booth on swachhata theme.	AHO/MDU
		Mass awareness activities on swachhata theme.	AHO/MDU
02.10.2025	Celebration of Mahatma Gandhi Jayanti & Swachh Bharat Diwas	Efforts for a combined shramdaan in Railway premises & nearby locality, engagement of local celebrities should be done for cleaning the station premises and its surroundings. If the gathering is in a large number, a two hour slot can be given to each group for their contribution. (Care should be taken to ensure safety while working on/near tracks and not hinder the operation of trains.)	DPO/MDU PRO/MDU
		Cooperation of passengers be sought in keeping the coach clean through PA system on the Railway Station. They can also be administered Swachhata pledge through pamphlets. CPROs be advised to launch awareness campaign with "Meri Seat Mera Dabba" theme.	Sr. DCM/MDU PRO/MDU
		Organize seminar on Sanitation and upkeep of railway stations by involving NGOs, Charitable institutions, Scouts & Guides, Unions and all employees to undertake cleanliness drive on their nearest railway stations.	DPO/MDU DME/EnHM
		Seminar and Workshops should be organized on Sanitation and upkeep of railway Colonies and other Institutions on Railway premises.	
		Cleanliness awareness campaign to be organized on use of bio-toilets.	CDO/MDU,RMM,TEN
		Anti-littering notices to be displayed in all institutions on the Railway premises like Railway Colonies, Rest Houses and Dormitories, Running Rooms, Hospitals and Health Units and Schools.	All BOs
		Use of CCTVs, awareness posters and slogans, Nukkat shows etc. may be undertaken. Cooperation of passengers be sought in keeping the coach clean through PA system on the Railway Station.	Sr. DCM/MDU
		Passengers can be administered Swachhata pledge through pamphlets.	Sr. DCM/MDU : For non-EnHM stations DME/EnHM : For EnHM stations

		Creating Awareness for more use of paperless travel in all classes of travel.	Sr. DCM/MDU
		Feedback may be taken from travelling public regarding cleanliness awareness including message on 139.	All BOs
		Swachhata thematic painting may be put within Railway premises for awareness.	Sectional ADENs
03.10.2025	Swachh Stations (Clean Stations) (major station)	To organize intensive Cleanliness drive at major stations.	Sr. DOM/MDU : For non-EnHM stations DME/EnHM : For EnHM stations
		Availability and working of cleaning machines, tools & plants, protective gears for cleaning staff must be ensured.	
		Adequate provision of dustbins at stations are to be ensured.	Sr. DCM/MDU : For non-EnHM stations DME/EnHM : For EnHM stations
		Separate dustbins be provided at stations for segregated collection of waste in terms of extant Board's instructions. A campaign for 'fill the dustbin', 'donate the dustbin' may be taken up to generate the awareness among the rail users.	
		Cleanliness of drains & toilets to be focused.	Sr. DEN/Co-ord./MDU AHO/MDU
		Inspecting upkeep and stacking of hydrant pipe in proper manner.	CDO/MDU,RMM & TEN
04.10.2025	Swachh Stations (Clean Stations) (other than major stations)	Intensive cleaning of all stations.	Sr. DOM/MDU : For non-EnHM stations DME/EnHM : For EnHM stations
		Use of plastic to be discouraged. Major stations in the Zonal Railway should be plastic free.	
		Plastic bottle crushers can be installed with CSR funding so that plastic thrown does not choke drains or water outlets.	Sr. DCM/MDU : For non-EnHM stations DME/EnHM : For EnHM stations
		All efforts should be made to ensure that platform at important stations to be "zero waste" i.e. litter-free.	Sr. DOM/MDU : For non-EnHM stations DME/EnHM : For EnHM stations
		Solar Power equipment should be functional, wherever installed.	Sr.DEE/G/MDU
		Segregation of waste should be encouraged by setting up of separate dustbins.	Sr. DCM/MDU : For non-EnHM stations DME/EnHM : For EnHM stations

		Cleaning of drains & toilets.	Sr. DEN/Co-ord./MDU AHO/MDU
05.10.2025	Swachh Railgaadi (Clean Train)	Intensive inspection of Identified Special train at Station by team of officers/supervisors and staff in all OBHS trains.	Sr. DME/MDU
		Feedback of passengers and provision of award for OBHS staff/supervisors for best OBHS train.	CDO/MDU,TEN.RMM
		Do/Don't posters for passengers regarding cleanliness, anti-littering to be ensured in coaches wherever not available.	CDO/MDU,TEN.RMM
06.10.2025	Swachh Rail Gaadi (Clean Train)	Intensive inspection/cleaning other important trains not covered in drive will be undertaken.	Sr. DME/MDU CDO/MDU,TEN & RMM
		Intensive inspection/Cleaning of trains at washing lines by team of Supervisors/Officers in primary base rake and stabled rakes.	
		Train inspection to include checking of toilets, inside and outside cleaning, quality of linen with special attention on Pantry Car cleaning.	
		Provision of award to the contractual Supervisor/Staff for best performance during their contract period/no complaint of passenger throughout the year.	
07.10.2025	Swachh Patri (Clean Tracks)	Focus on cleanliness of railway track located in station adjacent areas.	Sr. DEN/Co-ord/MDU Sectional ADENs PRO/MDU : for community engagement
		Launching of awareness campaign to prevent open defecation near tracks.	
		Besides removal of garbage, unwanted bushes/grass may also be cleared.	
		Involve Urban Local Bodies (ULBs), State Government and participation from citizens, Community Based Organizations (CBOs), Self Help Groups (SHGs), youth associations etc for preventing open defecation, if any such activity is noticed.	
08.10.2025	Swachh Parisar (Clean Work Place & Clean Residential Premises)	To organize and Conduct Intensive cleaning to clean and improve cleanliness in Railway colonies, Retiring Rooms/waiting halls, Rest houses and dormitories, etc.	All Concerned BOs
		Plantation of tree and landscaping in the premises will also be undertaken for beautification.	Sr. DEN/Co-ord./MDU All Sectional ADENs DME/EnHM
		Residential premises eg. Railway Colonies, Retiring/Waiting Rooms, Running Rooms, Rest House and Dormitories etc. to be taken up for intensive cleaning.	Sr. DCM/MDU Sr. DEE/Op/MDU Sr. DEN/Co-ord./MDU

		Benefits of segregation at source should be explained. Provision of Dry and Wet Dustbin should be made available.	Sr. DCM/MDU : For non-EnHM stations DME/EnHM : For EnHM stations
		Intensive drive should be undertaken to clean up garbage in Railway Colonies.	AHO/MDU
		Participation under CSR be called for installing Bio Compost facilities at Railway Colonies, Stations Hospitals, Workshops etc. Benefits of segregations at source should be explained to them.	Sr.DCM/MDU
09.10.2025	Swachh Ahar	Intensive cleaning of canteens, food stalls in and around station premises should be undertaken. Utensil cleaning, garbage disposal also to be checked during cleaning for sustainable improvement in cleaning activity.	CMS/MDU Sr. DCM/MDU
		Food vendors, cooks and bearer of canteen to be covered under cleanliness, medical checkup and hygiene.	
		Benefits of segregations at source should be explained. Provision of Dry & wet Dustbin to be made available.	
10.10.2025	Swachh Ahar	To conduct Inspection of Pantry Cars by team of officers and staff and propagating awareness on cleanliness & hygiene among pantry car staff. To conduct Inspection of Pantry car utensils, Food Stuff and its store area, medical fitness of pantry staff for cleanliness and hygiene.	CMS/MDU Sr. DCM/MDU
		To inspect Base kitchen and its Store area for cleanliness and hygiene.	
		Utensil cleaning method, Waste disposal system.	
		Provision of compactors i.e. smart bins in Pantry Cars to be encouraged.	
		Feedback of passengers on above aspects i.e. cleanliness & hygiene maintained by pantry car staff to be taken.	
11.10.2025	Swachh Neer (Clean Water)	Cleaning of water bodies in Railway premises.	Sr. DEN/Co-ord./MDU
		All water treatment plant, water installations including filter plants, for pre and post filtration quality of water.	
		To check for cleanliness and hygiene maintained at Filtration Plants.	
		To conduct Drive for making Drinking water Tap area clean at Stations.	Sr. DOM/MDU : For non-EnHM stations DME/EnHM : For EnHM stations

		To educate staff to ensure proper stacking of hydrant pipes at coach water filling points (at Stations & Coaching depots) to ensure hygiene.	CDO/MDU,TEN & RMM
		To conduct intensive inspection of all water installation in offices, Railway Colonies/Hospitals/Health Units/Schools to ensure: a.Round the clock availability of water testing kits & chemicals round the year. b.Cleanliness of water storage tank & adequate Capacity. c.Good condition of water supply pipe – lines.	CMS/MDU Sr. DEN/Co-ord./MDU
		To check competency certificate of water testing officials.	
12.10.2025	Swachh Prasadhan & Swachh Environment	Repair and renovation of public toilets should start on this day, wherever necessary.	Sr. DEN/Co-ord./MDU
		Intensive cleaning of all toilets blocks at railway stations, coaching depots, trains, hospitals, work place and surrounding areas.	All Concerned BOs
		Water availability, leaking pipes, drainage systems should be paid attention to and broken items replaced wherever required.	Sr. DEN/Co-ord./MDU
		People should be encouraged with the help of NukkadNataks to desist from open defecation in areas approaching railway stations or on tracks.	DPO/MDU
		Divyang access to the toilets to be reviewed and ensured in the Central and State offices of Ministries/Departments during Pakhwada.	Sr. DCM/MDU
		Awareness campaign for protection of environment.	DME/EnHM Sr. DMM/MDU
		Exhibition on waste to wealth be organized.	
13.10.2025	Swachh Competition	Efforts should be made to inculcate a sense of healthy competition for cleaning and commendation letter to be given to those units which are found perennially/regularly cleaned. Supervisors/staff working on cleaning activities should be suitably recognized.	DPO/MDU
		Advance information towards healthy competition for cleaning and award scheme may be communicated to all major Stations/Depot-in-charges.	
14.10.2025	No to Single Use Plastic	Review of maintenance/working of Plastic Bottle Crushing Machines.	Sr. DCM/MDU, DME/EnHM
		Awareness campaigns for prohibition of Single Use Plastic.	
		Assessment of generated Plastic waste.	
		Special Drive for penalty on vendor stalls at Railway Stations for breaching the ban on Single Use Plastic.	

15.10.2025	Review/Briefing and Swachh Awareness Rally	On this day, the work carried out during the pakhwada should be reviewed and a detailed report with photos and videos should be uploaded on the website	DPO/MDU, PRO/MDU, DME/EnHM
		Due coverage of the drive should be ensured in social/print/electronic media	
		Press conference to be organized for appraisal of Media persons	
		Signature campaign may be launched with participation of passengers.	
		Plogging (pickup and run) events may be organized to collecting trash during run	

Swachhata Abhiyan (Cleanliness drive) from 16.08.2025 to 31.10.2025		
Date	Activities	Officer in-charge
16.10.2025	Intensive cleaning of toilets, vestibule area, inside and outside cleaning.	CDO/MDU, TEN& RMM
17.10.2025		
18.10.2025	Inspection of distribution/ cleanliness/shortage of linen in trains	CDO/MDU, TEN, RMM
19.10.2025		
20.10.2025	Special drive for Pest and rodent control in trains jointly with IRCTC.	Sr. DCM/MDU CDO/MDU, TEN, RMM
21.10.2025		
22.10.2025	Do/Don't posters for passengers regarding cleanliness, anti-littering to be ensured in coaches wherever not available.	CDO/MDU, TEN, RMM
23.10.2025		
24.10.2025	First chamber cleaning of bio-toilets.	CDO/MDU, TEN, RMM
25.10.2025		
26.10.2025	Intensive inspection/Cleaning of trains at washing lines by team of Supervisors/Officers in primary base rake and stabled rakes.	CDO/MDU, TEN, RMM

27.10.2025		
28.10.2025	Cooperation of passenger's be sought in keeping the coach clean through PA systems on the Railway station and announcements in trains.	Sr.DCM/MDU CDO/MDU, TEN, RMM
29.10.2025		
30.10.2025	02 Days special drive on OBHS Counselling for better passenger interaction	CDO/MDU, TEN, RMM
31.10.2025		

दक्षिण रेलवे/SOUTHERN RAILWAY

प्रधान कार्यालय/Headquarters Office
यांत्रिक शाखा/Mechanical Branch
चेन्नै/Chennai – 600 003

सं/No.M/CW/313/EnHM/Misc

दिनांक/Date: As Signed

DRMs/ MAS, TPJ, MDU, TVC, PGT & SA
CWMs/CW/PER,LW/PER, GOC & PTJ

विषय /Sub.: Independence Day Celebrations (IDC), 2025- Swachhata Activities to be taken by IR- Reg.

संदर्भ/Ref.: (1) Director/EnHM, Railway Board Letter No.2025/EnHM/08/02/IDC dated 25/07/2025
(2) Director/EnHM, Railway Board Letter No.2025/EnHM/08/02/IDC dated 25/07/2025

Railway Board vide letters cited at reference (1) and (2) has instructed for conducting “Swachhata Abhiyan” (Cleanliness drive) as part of the Independence Day Celebrations-2025 in two phases from August 1st to August 15th and from August 16th to October 31st, 2025.

1. In the first phase of the drive, scheduled from August 1st to August 15th 2025, the focus shall be on ensuring cleanliness within and beyond railway platforms and stations, along with the removal of garbage from railway tracks, particularly in municipal areas, as instructed vide letter under reference (i). An interim report on the activities conducted during this phase, along with supporting photographs and details of the activities, may be submitted to this office by 15/08/2025.
2. In continuation of these efforts, the Swachhata Abhiyan activities to be continued into the second phase from August 16th to October 31st 2025. During this phase, special emphasis shall be placed on maintaining cleanliness in trains, railway stations, and other railway establishments, as per letter under reference (ii). An interim report on the second phase, along with supporting photographs and activity details, may be submitted to this office by 31/10/2025.

A detailed program of activities for both the phases of the drive has been outlined and enclosed herewith for implementation. All Divisions/ Workshops/ Offices/ Other units are requested to take necessary action in line with the guidelines provided above and follow the indicative list of activities as given in enclosure.

A consolidated report on all activities undertaken during the entire drive, along with supporting photographs and details, may be submitted to this office by 01/11/2025.

Digitally Signed by Sachin
Punetha

Date: 29-07-2025 12:13:04

Reason: Approved

(Sachin Punetha)
CME/Plg & EnHM/HQ

Encl: As above (6 Pages)

Copy To:

PCME - For kind information please.

CAO/Projects – For kind information please

Sr. DMEs/MAS, TPJ, MDU, TVC, PGT & SA - For information and necessary actions

भारत सरकार/GOVERNMENT OF INDIA
रेल मंत्रालय /MINISTRY OF RAILWAYS
रेलवे बोर्ड/(RAILWAY BOARD)

No.2025/EnHM/08/02/IDC

New Delhi dated. 25.07.2025

The General Managers,
All Zonal Railways & PUs,
CMDs & MDs of all PSUs under M/o Railway,
DGs of RDSO and NAIR,
Directors of all CTIs under M/o Railway,
PCAO/COFMOW.

Sub: Independence Day Celebrations (IDC), 2025 - Swachhata Activities to be taken by IR.

In order to celebrate the Independence Day Celebrations 2025 in a befitting manner, it has been decided that Swachhata Abhiyan (Cleanliness drive) be launched over IR from 01st to 15th August, 2025. Detailed programme of activities, to be taken up during the drive, is enclosed herewith.

2. During the drive, special attention needs to be given for ensuring cleanliness within and beyond the platform and station limits and removal of garbage from and near Railway tracks, especially within municipal areas.
3. It is requested to ensure meticulous implementation of the outlined activities.
4. An interim report on activities undertaken along with supporting photographs, outreach efforts, may be submitted to Board by 16.08.2025.
5. Further, Northern Railway need to prepare specific reports for efforts made in Delhi as well as outside Delhi region under their jurisdiction.

Encl: As above.


(Ajay Jha)
Director/EnHM
Railway Board

Copy to:

1. Secretary/Railway Board, for kind perusal and organizing Swachhata Abhiyan in Rail Bhawan.
2. ED/Health, Railway Board, for information and necessary action.
3. DRMs/All Railway Divisions.

Cleanliness activities to be undertaken for Independence Day Celebrations 2025

(01.08.2025-03.08.2025)

- Swachhata pledge should be administered to Railway Staff and their families.
- Swachh Rath/Prabhat Pheris should be taken out in the morning with the slogan "Swachh Rail Swachh Bharat" with a view to raise awareness among public especially railway employees and their families to ensure cleanliness in the vicinity of their habitat.
- Nukkad Natak be organized with the help of cultural teams of Railways, NGOs, social organizations and School children at railway stations for awareness of passengers.
- Workshop and training programs should be conducted by EnHM officials for staff having public interface.
- Creation of selfie booths on Swachhata theme at stations and other appropriate locations.
- Mass awareness activities on Swachhata theme.

(04.08.2025- onwards)

- Efforts for a combined shramdaan in Railway premises & nearby locality, engagement of local celebrities/influencers should be done for cleaning the station premises and its surroundings. (Care should be taken to ensure safety while working on/near tracks without hindering the operation of trains)
- Cooperation of passengers be sought in keeping the coach and stations clean through PA system on the Railway Station and announcements in trains. They may also be encouraged to take Swachhata pledge through pamphlets.
- Organize workshops on Sanitation and upkeep of railway stations by involving NGOs, Charitable institutions, Scouts & Guides, Unions and all employees to undertake cleanliness drive on their nearest railway stations.
- Workshops should be organized on Sanitation and upkeep of Railway Colonies/offices and other Institutions on Railway premises.
- Cleanliness awareness campaign to be organized on proper use of bio-toilets.
- Anti-littering notices to be displayed in all institutions on the Railway premises like Railway Colonies, Offices, Railway Stations, Rest Houses and Dormitories, Running Rooms, Hospitals and Health Units and Schools.
- Organize intensive cleanliness drive at Railway stations.
- Intensive cleaning of tracks near entry and exit points of cities in collaboration with Urban Local Bodies, as per requirement.
- Availability and working of cleaning machines, tools & plants, protective gears for cleaning staff must be ensured.
- Adequate provision of dustbins at stations is to be ensured. Separate dustbins be provided at stations for segregated collection of waste.

- A campaign for 'use the dustbin', 'donate the dustbin' may be taken up to generate the awareness among the rail users.
- Cleanliness of drains & toilets to be focused. Inspecting upkeep and stacking of hydrant pipe in proper manner.
- Divyang access to the toilets be ensured in the station area and Railway Offices and buildings.
- 'Swachhata Hastakshar' campaign may be launched with participation of passengers.
- Intensive cleaning of all Building, colonies and offices.
- Use of plastic to be discouraged. Stations should be made plastic free.
- Plastic bottle crushers should be properly working and passengers be encouraged to use these machines so that plastic thrown does not choke drains or water outlets.
- All efforts should be made to ensure that all railway platforms be litter-free.
- Segregation of waste should be encouraged by setting up of separate dustbins.
- Health checkup camp be organised for Swachhata workers.
- Intensive cleaning of canteens, food stalls in and around station premises should be undertaken.
- Utensil cleaning, garbage disposal in base kitchens, pantries and food plazas at stations also to be checked during cleaning for sustainable improvement in cleaning activity. Food vendors, cooks and bearer of canteen to be covered under cleanliness, medical checkup and hygiene.
- To conduct Inspection of Pantry Cars by team of officers and staff and propagating awareness on cleanliness & hygiene among pantry car staff.
- Cleaning of water bodies in Railway premises. All water treatment plant, water installations including filter plants, for pre and post filtration quality of water.
- Awareness campaign for protection of environment.
- Observe tree plantation drive on Railway land/colonies.
- Shortlisting of better performing Swachhata worker of campaign to be finalized by 13.08.2025 and suitably rewarded at the culmination of the event, on Independence day.

भारत सरकार/GOVERNMENT OF INDIA
रेल मंत्रालय /MINISTRY OF RAILWAYS
रेलवे बोर्ड/(RAILWAY BOARD)

No.2025/EnHM/08/02/IDC

New Delhi dated. 25.07.2025

The General Managers,
All Zonal Railways & PUs,
CMDs & MDs of all PSUs under M/o Railway,
DGs of RDSO and NAIR,
Directors of all CTIs under M/o Railway,
PCAO/COFMOW.

Sub: Continuation of Swachhata Activities as part of Independence Day Celebrations.

In continuation with the Swachhata Abhiyan to be conducted as part of Independence Day Celebrations 2025, it has been decided that the Swachhata Abhiyan (Cleanliness drive) be continued over IR from 16th Aug to 31st Oct, 2025.

2. During the drive, special attention needs to be given for ensuring cleanliness in trains, stations and other Railway establishments.
3. Detailed programme of activities, to be taken up during the drive, is enclosed herewith. It is requested to ensure meticulous implementation of the outlined activities.
4. A consolidated report on activities undertaken along with supporting photographs, outreach efforts, may be submitted to Board by 01.11.2025.

Encl: As above.


(Ajay Jha)
Director/EnHM
Railway Board

Copy to:

1. Secretary/Railway Board, for kind perusal and organizing Swachhata Abhiyan in Rail Bhawan.
2. ED/Health, Railway Board, for information and necessary action.
3. DRMs/All Railway Divisions.

Cleanliness activities to be undertaken from 16th Aug to 31st Oct, 2025

- For Swachhata Pakhwada celebrations, activities as per Board's letter No. 2025/EnHM/08/01/Sw. Pakh. dated 16.04.2025 be followed.
- Intensive cleaning of toilets, vestibule area, inside and outside cleaning.
- Inspection of distribution/cleanliness/storage of linen in trains
- Special drive for Pest and rodent control in trains jointly with IRCTC.
- Review of working of Clean Train Station (CTS) scheme as per Board's latest instructions.
- Do/Don't posters for passengers regarding cleanliness, anti-littering to be ensured in coaches wherever not available.
- First chamber cleaning of bio-toilets.
- Intensive inspection/Cleaning of trains at washing lines by team of Supervisors/Officers in primary base rake and stabled rakes.
- Cooperation of passengers be sought in keeping the coach clean through PA system on the Railway Station and announcements in trains.
- 02 days special drive on OBHS counselling for better passenger interaction.

Note: All trains have to be inspected in the washing lines, in railway yards and also at stations. Train inspections to include checks on toilets and quality of linen. Suggestions/feedback should also be obtained from passengers and immediate action initiated. Drive Report to be submitted by each team of officers/supervisors with photographs.

- To organize intensive Cleanliness drive at stations.
- Cleaning of surrounding area around stations.
- Availability and working of cleaning machines, tools & plants, protective gears for cleaning staff must be ensured.
- Adequate provision of dustbins at stations is to be ensured.
- Ensuring that separate dustbins have been provided at stations for segregated collection of waste.
- Inspecting upkeep and stacking of hydrant pipe in proper manner.
- Use of plastic to be discouraged. Stations should be made plastic free.
- Plastic bottle crushers should be properly working and passengers be encouraged to use these machines so that plastic thrown does not choke drains or water outlets.
- All efforts should be made to ensure that all railway platforms be litter-free.
- Segregation of waste should be encouraged by setting up of separate dustbins.

- To organize and Conduct Intensive cleaning to clean and improve cleanliness in Railway colonies, offices, Retiring Rooms/waiting halls, Rest houses and dormitories, etc.
- Plantation of tree and landscaping in the premises to be undertaken for beautification.
- Provision of Dry and Wet Dustbin should be made available.
- Intensive drive should be undertaken to clean up garbage in Railway Colonies and other Railway establishments. Provision of dustbins be made.
- Participation under CSR be called for installing Bio Compost facilities at Railway Colonies, Stations Hospitals, Workshops etc.
- Focus on cleanliness of railway track located in station adjacent areas.
- Intensive cleaning of garbage from the sides of Railway tracks in collaboration with Urban Local Bodies.
- Intensive monitoring of nominated garbage points and its updation at CMM portal.
- Special passenger awareness drive to dispose of garbage in dustbins provided in trains and not to throw garbage along the tracks.
- Besides removal of garbage, unwanted bushes/grass may also be cleared.
- Intensive cleaning of canteens, food stalls/plazas in and around station premises should be undertaken. Utensil cleaning, garbage disposal also to be checked during cleaning for sustainable improvement in cleaning activity.
- Food vendors, cooks and bearer of canteen to be covered under cleanliness, and hygiene rules.
- Provision of Dry & wet Dustbin to be made available.
- 02 days special drive for intensive cleaning of Pantry cars.
- To inspect Base kitchen and its Store area for cleanliness and hygiene.
- Provision of compactors i.e. smart bins in Pantry Cars to be encouraged.
- All water treatment plant, water installations including filter plants, for pre and post filtration quality of water.
- To check for cleanliness and hygiene maintained at Filtration Plants.
- To conduct Drive for making Drinking water Tap area clean at Stations.
- To educate staff to ensure proper stacking of hydrant pipes at coach water filling points (at Stations & Coaching depots) to ensure hygiene.
- To conduct intensive inspection of all water installation in offices, Railway Colonies/Hospitals/Health Units/Schools.
